

Academy of Warren  
School Year 2024-2025  
**10Emergency Drills Log Form**

**Post completed emergency drill log within 30 days after the drill is completed.**

**Fire Drills**

Five (5) fire drills are required each school year – three (3) shall be conducted by December 1<sup>st</sup>, and two (2) shall be held during the remainder of the academic year.

Date	Time Drill(s) Conducted	Evacuation Time	Conducted By: (Name and Position)	Signature	Comments
09/27/2024	09:30am	2 min 10 sec	Mr. Whitaker, Security	Mr. Whitaker, Security	Fire Drill went well, went a little over 2 minutes.
10/16/2024	12:30pm	2 min 2 sec	Mr. Whitaker, Security	Mr. Whitaker, Security	Fire Drill went well, striving to make our 2 min goal.
11/07/2024	09:30am	2 min 10 sec	Mr. Whitaker, Security	Mr. Whitaker, Security	Fire Drill went well, goal to be under 2 minutes.
04/15/2025	01:45pm	2 min 4 sec	Mr. Whitaker, Security	Mr. Whitaker, Security	Fire Drill went well, getting closer to under 2 min goal.
05/28/2025	08:30am	2 min 7 sec	Mr. Whitaker, Security	Mr. Whitaker, Security	Fire Drill went well, getting closer to under 2 min goal.

**Tornado Drills**

Two (2) in-building tornado safety drills (at least one in March).

Date	Time Drill(s) Conducted	Response Time	Conducted By: (Name and Position)	Signature	Comments
11/8/2024	10:00am	10 minutes	Mr. Whitaker, Security	Mr. Whitaker, Security	Response time was slow, will continue to work on Procedures
03/20/2025	01:00pm	9 minutes	Mr. Whitaker, Security	Mr. Whitaker, Security	Response time was better, will still work on procedures.

**Lock Down/Secure Mode/Hazardous Materials Drills**

Three (3) drills where occupants are restricted to the interior of the building and the building is secured- such as lock down, secure mode and release of hazardous materials drills. At least one (1) drill shall be conducted by December 1<sup>st</sup> and one (1) conducted after January 1<sup>st</sup>.

Date	Time Drill(s) Conducted	Conducted By: (Name and Position)	Signature	Comments
10/29/2024	10:30am	Mr. Whitaker, Security	Mr. Whitaker, Security	Response time was slow, will work on procedures.
1/09/2025	1:00pm	Mr. Whitaker, Security	Mr. Whitaker, Security	Lock Down went well, will continue to work on procedures.
2/06/2025	10:30am	Mr Whitaker, Security	Mr Whitaker, Security	Lock Down went well, procedures are improving.

Mr Kearney, Superintendent

Administrator's Signature

/ 5 / 28/ 2025

Date