Academy of Warren

School Year __2018-2019___

Emergency Drills Log Form

Post completed emergency drill log within 30 days after the drill is completed.

Fire Drills

Five (5) fire drills are required each school year – three (3) shall be conducted by December 1st, and two (2) shall be held during the remainder of the academic year.

Date	Time Drill(s) Conducted	Evacuation Time	Conducted By: (Name and Position)	Signature	Comments
09/19/2018	10:00 am	2:00:00	O. Kearney. CAO	Oronde Kearney, CAO	Change meeting location for 8th Grade,
10/17/2018	10:00 am	1:55:00	Justin Hauser, Director	Justin Hauser, Director	Great drill, everything ran smoothly.
11/07/2018	10:00 am	1:42:00	Justin Hauser, Director	Justin Hauser, Director	Excellent, no deficiencies noted.

Tornado Drills

Two (2) in-building tornado safety drills (at least one in March).

Date	Time Drill(s) Conducted	Response Time	Conducted By: (Name and Position)	Signature	Comments

Lock Down/Secure Mode/Hazardous Materials Drills

Three (3) drills where occupants are restricted to the interior of the building and the building is secured- such as lock down, secure mode and release of hazardous materials drills. At least one (1) drill shall be conducted by December 1st and one (1) conducted after January 1st.

Date	Time Drill(s) Conducted	Conducted By: (Name and Position)	Signature	Comments
11/28/2018	10:00 am	Justin Hauser, Director	Justin Hauser, Director	Excellent response by staff, Identified door repairs submitted.

Administrator's Signature/Date _____Oronde Kearney_____/11/30/2018__

**Signed copy available upon request*